Senior Management Team

Corporate Services - Update

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Toronto and Region
Conservation
Authority

Corporate Services - Priorities

- Q3 financial deadlines and reporting (Finance)

- Centralized Planning and Reporting (CPR) Enhancements (SBPP)

- Region of Peel Climate Change Key Performance Indicator project (SBPP)

- Ensure that all Service Level Agreements written in 2020 and beyond adhere to Board direction and changes to the CA Act and Regulations (P&RM)

- MOU/SLA/MGMT Agreement discussions with partner municipalities. Cooperate with municipalities to leverage TRCA benefits (R&I responsiveness, TRCA parklands disposition flexibility, "parkland maintenance reserve / reverse SLA", etc) (PRM)

- Develop an enterprise risk management implementation plan by Q4 (PRM)

- Standard Operating Procedure (SOP) for Project Lead Assignment (PMO)

- Partner with clients on enabling two key initiatives, namely the Planning Application, Review and Enforcement (PARES) and Human Resources System (HRIS) (ITRM)

- Finalization of TRCA's comprehensive communication strategy, leveraging digital and non-traditional media channels (CME)

- With new social distancing protocols, TRCA is looking for opportunities to continue hosting events (primarily virtual) and revenue generating opportunities (CME)

Corporate Services - Challenges

- Modernization of TRCA's ITRM environment

- COVID-19 Impact Assessments and Reporting (SBPP)

- Working with Partner Municipalities for 2021 Budgets (SBPP)

- Cost containment and budget constraints in inflationary markets (PRM)

- Succession planning, business planning, lifecycle for tangible asset management (PRM)

- Securing of matching funds for Phase 2 of The Meadoway (PMO)

- Constantly creating content for TRCA's divisions, given time and financial constraints (Communications, Marketing & Events)

- Working with the organization to better triage opportunities as they arise, to ensure the right TRCA staff are completing the work

- Continuing to ensure best available information is included in CPR to inform the Board and municipal partner reporting requirements

Corporate Services - Required Cooperation

- Financial deadlines reminder will be communicated to all users via email, with the timelines also available on Finance Staff Hub. (Finance)

- 2021 budget planning process, including assessing COVID business models for the upcoming year (SBPP)

- Cost recovery for corporate services for non-core initiatives (primarily Parks and Culture/Education and Outreach)

- Involve ITRM earlier in the process, from initiation, in order to optimize resourcing, planning and business requirements (ITRM)

- Close working relationship with Permitting to ensure acquisition requirements are met for PARES (PRM)

- Coordination of divisions/business units for safe back to work integration (PRM)

- Recognition with member municipalities that TRCA lands form an integral component of a "municipal capital facility" and should be tax exempt (PRM)

- VOR service coordination of vendors. Staff in different departments having difficulty procuring equipment servicing. Centralization or coordination of VORs to assist.

- Timely submission of Board reports (timelines on the Clerk's Office HubSpace)

Corporate Services - Heads Up

- Fiscal year-end reminder (Finance)
- Corporate Reporting: Metrics & Variance (SBPP)
- Greenspace Acquisition Strategic Strategy (PRM)
- Asset management & work order standardization/processing to support full-cost recovery (PRM)
- Prioritizes new technology to promote conservation and low overall fleet/equipment carbon emissions (PRM)

- Digital Transformation and Roadmap (ITRM)

- Reviewing the ITRM Technology landscape, defining capabilities and a mapping of what current state, gaps assessment and a futures-state direction (ITRM)

- Better integration of CME to allow for proactive deliverables, including active participation in business planning

- Updates to TRCA's policy program with a focus on staff education and communications through SMT champions (CO)

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