

Senior Management Team

Corporate Services - Update

Presented by:
Michael Tolensky
Chief Financial and Operating Officer

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Corporate Services – Priorities

- Development of a Digital Transformation Strategy
- Do not wait until year-end to complete transfers from the Foundation
- Developing a comprehensive communications and events guide, to be done by the fall
- Communications has also implemented new internal procedures to maintain quality control
- Negotiations of an addendum to the service delivery agreement with Waterfront Toronto to facilitate \$1.9M in additional work in 2018 in support of the Port Lands Flood Protection and Enabling Infrastructure Project
- Completion of the Broadview Eastern Flood Protection Class EA (June)
- Negotiation of a service delivery agreement with Ports Toronto
- Completing condition assessments of all CAs and FCs
- Tendering construction on the New Admin Office
- KPI Climate Consultant – with CVC and Region of Peel is underway and candidate will be selected in June, program area experts will be contacted by SBPP to provide necessary documentation your area of expertise in early summer
- Unfunded Priorities – going forward all unfunded priorities will require an analysis with the prioritization matrix.

Corporate Services – Challenges

- More demand than resources across several business units
- Timesheet and payroll requests can be addressed directly to the payroll team (payroll@trca.ca) – If the request can be done by the team, the timeline is normally 48 hours; Otherwise external support may take up to a couple of weeks, depending on urgency of the item
- Quality of content for Communications and Events
- Turnover within SBPP (Mac and Jessica)

Corporate Services–Required Cooperation

- THANK YOU for your patience and cooperation during email/calendar migration
- Remind your Staff to return CFN files to Corporate Records in a timely manner
- Remember that quarterly financial timeline emails now go to SMT only (not all users) – please share with team members and if all else fails, information is available on the Staff Hub
- 2020 preliminary budget submission will go to partner municipalities in early June – anticipate that there will be changes over the summer prior to final submissions in September with SBPP working with our partners
- Top down commitment to Corporate Service initiatives

Corporate Services – Heads Up

- Developing a one-stop shop for all policy needs
- Parks Canada transfer is expected next Friday!
- Phase Two of Office 365 implementation – More Training + a Hackathon to use new apps to solve business challenges
- Developing a new and improved Communications Request Form (Replaces Marketing Project Overview)
- PICs for Brampton (May 7 and 30) and Meadoway (April 24 and June 27);



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