

CONSOLIDATED LEGAL SERVICES

Contract #10001854, PO #F-P-JT-00056

A Vendor of Record (VOR) is a procurement arrangement established through a competitive process they can be department specific or TRCA wide. The arrangement authorizes one or more qualified vendor(s) to provide goods/services to TRCA for a defined period of time in accordance with terms and conditions, including pricing, as set out in the VOR Agreement.

VORs have been negotiated with very specific terms and conditions. Before using any of the listed VORs, staff should read through the procedures for each.

General VOR procedures that pertain to all TRCA VORs:

- Create a Child PO for the order under the Adult PO;
- Invoices must reference the applicable Child PO number;
- Use appropriate GL codes when processing invoices;
- Any Vendor on the list may be contacted based on the determination of the vendor qualifications, experience, personnel, and/or optimal pricing;
- There is no upset dollar limit for which the VOR list can be used;
- During project initiation, staff must consult with TRCA Legal Services to determine the appropriate vendor for the assignment;
- Hourly rates will apply

Vendor Contact Information

Company	Name	Address	Phone	Email
Gardiner Roberts	Claudio DiCamillo	Bay Adelaide Centre 22 Adelaide Street West, Suite 3600 Toronto,	416-865-6600	cdicamillo@grllp.com
Fasken, Martineau, DuMoulin	Sean Morley	333 Bay Street, Suite 2400 Toronto	416-364-7813	smorley@fasken.com
Gowling WLG	Manuel Martins	50 Queen Street North, Suite 1020 Kitchener	519-575-7542	Manuel.Martins@gowling.wlg.com