

Management Team

Corporate Services - Update

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Chief Financial and Operating Officer

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Corporate Services – Priorities

- Implementation of Ceridian Dayforce in December
- Development of the TRCA Digital Transformation Strategy in 2019
- Policies regarding Strategic Business Planning, Budgeting, Corporate Standards and Grants are currently under review
- Continued improvements to Business World
- Procurement Policy effective January 1, 2019
- Ensuring timelines/budget are on track for TRCA's new headquarters

Corporate Services – Challenges

- Email Migration to Outlook moved to 2019 to ensure success
- Rouge National Urban Park – Transfer has commenced; Should be completed in 2019
- Timelines for budgeting and variance reporting are a challenge for the organization and SBPP will be conducting an efficiency review of the process
- All business relationships with stakeholders need to be documented in writing
- Capacity – Don't wait until the last minute to ask for help and ensure that you provide realistic deadlines (PMO is currently at capacity until Spring 2019)
- Let Corporate Services do Corporate Services!

Corporate Services – Required Cooperation

- Meetings with CIO to co-create the TRCA Digital Transformation Strategy
- Updates to Business Synopsis and Rationale Reports are required in December/January – SBPP will be reaching out to appropriate divisions
- Key Performance Indicators for the Peel Climate Envelope - Consultation with subject matter experts will be required in early 2019
- Please ensure that staff return all CFN files that are no longer required
- Internal billings

Corporate Services – Heads Up

- Freeze on Lotus Notes Database development for new databases effective January 1, 2019
- Year End Carry Forward Analysis - SBPP will be contacting appropriate staff to discuss
- Communications and Events is setting up Microsoft Teams for all Divisions/Business Units to better collaborate
- New TRCA Volunteer T-Shirts are now available
- Approved Full Costing Model: 2019 – 2022
- Reduced Internal Billings (Communication!)
- Procurement of Common Items (i.e. Food and Clothing)
- Good News Story: Donation of \$1M property adjacent to Altona Forest



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